

EXAMINATION CELL REPORT 2018-19

CONSTITUTION OF EXAMINATION CELL

The Examination cell was started during the academic year 2014-15 since the Autonomous status came into force to our college .The examination cell was constituted with one Convener, one Controller of Examinations and two supporting members.

Exam Cell Committee for 2018-2020

1. Dr. Ch. Pulla Reddy, Principal & Convener of the Examination Cell.
2. Smt N. Praveena Kumari, Controller of Examinations,
3. Smt. Dr. Kusuma Kumari, member
4. Kum. G. Pranayani Devi, member

SUPPORTING STAFF OF EXAMINATION CELL

One programmer and one office attendant were appointed initially during the academic year 2018-19.

- ❖ M. Buela – Programmer
- ❖ G. Jaya Lakshmi– Asst. Programmer
- ❖ N. Krishna Kumari - Attender

THE FUNCTIONS OF THE CELL

- ❖ Prepares an examination calendar for the whole academic year.
- ❖ Prepares modalities for collection of fees from students.
- ❖ Prepares the time table for the Internal Assessment and Semester End Examinations,
- ❖ Announces Seating arrangement in the Examination halls.
- ❖ Notifies the students and staff about the examinations dates and time tables.
- ❖ Takes the necessary confidential steps to prepare the question paper for the semester end examinations well in advance
- ❖ Takes necessary steps for distribution of answer sheets and question papers and award lists
- ❖ Invites all the departments to submit their list of courses along with the pattern of examination and the list of students who completed the course

- ❖ Prepares Marks Memos of various examinations from distributes them to the students.
- ❖ Analyzes all examination results with the Principal academic committees, prepares necessary reports to be submitted to authorities from time to time
- ❖ Maintains all records pertaining to examinations.
- ❖ Prepares consolidated marks register along with the duly filled provisional certificates and submits to the University for approval.
- ❖ Addresses the grievances of students related to examination issues.

SOFTWARE FOR THE EXAMINATION PROCEDURES

The software for the total examination procedure was introduced to avoid manual procedures and man made errors. The software was designed and managed by Manasa Solutions, Tenali. Once the data of students was entered, the further out puts like fee applications, Hall tickets, results, percentages, marks memos and provisional certificates can be printed automatically through proper procedures.

ESTABLISHMENT OF EQUIPMENT

1. The Examination cell is equipped with five computers, two laser printers and two Xerox copiers.
2. During the academic year 2017-18 one Master Server was purchased with Autonomy grant.
3. It is proposed to strengthen the examination Cell with a master server from autonomous funds to conduct online examinations.
4. One canon copier from exam cell funds and one Air conditioner from autonomy funds were purchased during 2018-19.

EXAMINATION REFORMS

1. Online examination system is to be introduced in selected subjects from this academic year 2019-20. For this purpose one online examination center is established with one master Server and 20 computer systems with the assistance of UGC autonomy funds.
2. For the automation of examination cell software was purchased to conduct internal evaluation and for mapping of results data for social welfare scholarships.

THE EVALUATION SYSTEM

- ❖ The ratio of external and internal assessment is 70: 30.
- ❖ The Examination cell takes the responsibility of conducting two internal assessment examinations i.e., for 20 marks. The question paper and answer sheets are provided by the Examination cell. The average will be taken for 20 marks.5 marks for assignments and 5 marks for attendance will be given making total 30 marks for internal assessment. There will be no minimum mark or re-examination for internal assessment.
- ❖ The examination cell invites all the departments to submit the completed internal award sheets for each subject at the end of each semester. These marks are consolidated through software solutions.

CLUSTER SYSTEM FOR SEMESTER - VI

As per the APSHE, new cluster system is introduced in our college from the academic year 2018-19 for Semester – VI in all programmes.

Revaluation: Any student can opt for Revaluation in one or more subjects.

Honorarium for COE – Rs.8000/- per month

Remuneration for Exam Cell Staff: Programmer: Rs. 8500/- per month

Asst. Programmer: Rs. 6000/- per month

Attender: Rs. 4500/- per month

EXAMINATION FEE STRUCTURE FOR THE YEAR 2018-19

S.No	Nature	Amount(Rupees)
1	Semester End Examination fee (whole) For I to V Semesters (Theory)	450/-
2	Semester End Examinations fee (whole) For VI Semesters including Provisional Certificate fee and Consolidated Marks Memo fee (Theory)	650/-
3	Semester End Practical Exam.fee	100/- for each paper

4	Supplementary Exam fees	125/- for each paper
5	Revaluation fee	350/- per paper
6	Instant Exam fee	500/- per paper

CHARGES FOR CONDUCTING THE EXAMINATIONS

S.No	Designation	Amount(Rupees)
1	Chief Superintendent	150/-
2	Asst. Chief Superintendent	100/-
2	Invigilator/Squad member/External observer	100/-
3	Clerk	75/-
4	Attender	40/-
5	Water boy	40/-
6	Sweeper	40/- per day
7	Night watchman	40/- per day
8	Attenders(3)- For conducting Internal Examinations (One from Examination Cell)	30/-

Note: 1. For every 28 students one Invigilator is allowed.

2. For every 10 rooms one reliever is allowed.
3. For every 5 rooms one sweeper is allowed.
4. Two attenders are allowed for each session.
5. One water boy is allowed for each 150 students.

PAPER SETTING AND PAPER VALUATION CHARGES

S.No	Nature of work	Amount(Rupees)
1	Paper setting and Scheme of valuation	400/-
2	Solutions (For papers having numerical problems)	75/-
3	Translation if any	75/-

4	Postal charges/ Courier charges	Actual charges on production of receipt
5	DTP Charges	30/- per page for single medium 40/- per page for both media.
6	Bundle handling charges	25/- per bundle*
7	Transport charges	18/- per KM
8	Paper valuation	16/- per script(Minimum 100/-up to 6papers)
9	Scrutiny	2.50/- per script Minimum100/- upto40 papers)
10	Coding	1.25/- per script

*Bundle should have a minimum of 10 papers

PRACTICAL REMUNERATION:

S.No	Nature of work	Amount(Rupees)
1	Chief superintendent	125/- per day
2	Remuneration for valuation	16/-(distributed between the two examiners)
3	Paper setting (distributed between the two examiners)	40/- per one batch 30/- per batch in case of more than one batch
4	DA (For Non Local appointments only)	300/- per day
5	Local conveyance Allowance (for local appointments)	110/- per day
6	Skilled Asst	75/- per session
7	Clerk (office)	40/-per session
8	Store keeper/herbarium keeper/museum keeper/Lab technician	30/- per session
9	Lab attender/gas mechanic/Electrician/peon	30/- per session
10	Clerk (Examination cell)	50/- per session
11	Attender(Exam Cell)	30/- per session
12	Sweeper (Lab)	30/- per session

SPECIAL EXEMPTIONS

1. For Parentless students and physically challenged students (Blind, Deaf & Dumb) exam fee exemption will be given.
2. For Deaf and Dumb Candidates English subject is exempted (No need to write the examination)
3. For Deaf and Dumb candidates pass mark is 25% in every subject.

TOTAL CREDITS:

Part	Subject(B.A,B.COM,B.SC)	Credits/ Parts
Part –I (Languages)	English, Second Languages	24
Part –II(Core)	Modules - Electives /Major 1,2, 3-Major Practicals, Project Work	92
Part –III (Foundational Courses)	HVPE/ ES/ICT/CSS/AS/LE	10
PART-IV (Extra Credits)	NCC/NSS/JKC/COP-Add on/Sports/Cultural activity	20(Max) 3(Min)
		TOTAL=129

DETAILS OF EXTRA CREDITS

1. Certificate Course with minimum 30 days of duration – 1 credit
2. PROJECT: which is approved in BOS – 1 credit
3. SPORTS - Allotment of Credits is as follows

Criteria of Evaluation	Credits
Participation at University Level	1 Credit
Participation at State Level	2 Credits
Participation at National level	3 Credits

N.S.S ALLOTMENT OF CREDITS

S.No	Criteria of Evaluation	Credits
1	Participation in 50% of the total conducted programmes	1 Credit
2	Participation in 80% of the total conducted programmes	2 Credits
3	Participation in 80% of the total conducted programmes & Participation in Special Camp	3 Credits

N.C.C ALLOTMENT OF CREDITS

S.No	Criteria of Evaluation	Credits
I Year	35 parade classes at college with minimum attendance of 75%	1 Credit
II Year	1. ATC/CATC training camp/NIC/Army attachment camp/pre RDC, LRDC/ RDC/ Adventure camps etc., 2. Attendance of 32 parade classes with minimum attendance of 75% 3. Qualifying in 'B' certificate Examination	2 Credits
III Year	1. ATC/CATC training camp/NIC/Army attachment camp/Pre RDC, LRDC/RDC/Adventure camps etc., 2. Attendance of 28 parade classes with minimum attendance of 75% 3. Qualifying in 'C' certificate Examination	2 Credits

CGPA GRADE POINTS

9.5-10	O	Outstanding
9.0-9.4	A++	Excellent
8.0-8.9	A+	Very good
7.0-7.9	B+	Good

6.0-6.9	B	Satisfactory
5.0-5.9	C	Above average
4.0-4.9	D	Average
3.5-3.9	E	Pass
Less than 3.5	F	Fail
AB	AB	Absent

EXAMINATION CALENDAR: is prepared for the Academic year 2018-19 well in advance in April 2018. The calendar is supplied to all the departments on the day of reopening. The students are also informed about the new semester system. Frequent awareness programmes were arranged to prepare the students and staff to acquaint with the new reforms implemented.

Examination Calendar for Academic year 2018-19

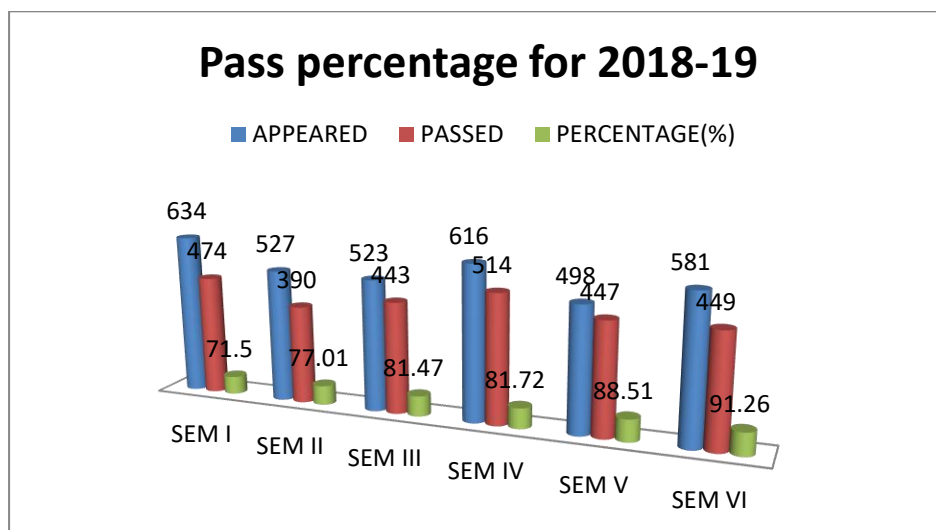
S. No	Item	II & III Years	I Year
1	Commencement of class work	14-06-2018	25-06-2018
2	Internal Assessment – I	13-08-2018 to	17-08-2018
3	Internal Assessment – II	26-09-2018 to	29-09-2018
4	Completion of Syllabus	12-10-2018	27-10-2018
5	Semester Practical Examinations	23-10-2018 to 31-10-2018	02-11-2018 to 13-11-2018
6	<i>Dasara Holidays</i>	13-10-2018 to 21-10-2018	
7	Semesters End Examinations	23-10-2018 To 31-11-2018	02-11-2018 To 13-11-2018
8	Commencement of class work	05-11-2018	15-11-2018

9	<i>Christmas Holidays</i>	23-12-2018 to 26-12-2018	
10	Internal Assessment-I	08-01-2019 to 11-01-2019	
11	Internal Assessment-I (II Semester)	08-01-2019 to 11-01-2019	
12	Pongal Holidays	12-01-2019 to 17-01-2019	
13	Internal Assessment – I	13-02-2019 to 16-02-2019	
14	Completion of Syllabus	14-03-2019	19-03-2019
15	Practical Examinations (II & IV Semesters)	03-04-2019 To 12-04-2019	25-03-2019 To 02-04-2019
16	Semesters End Examinations	25-03-2019 To 02-04-2019	03-04-2019 To 12-04-2019
17	Last Working Day	12-04-2019	
18	Supplementary Examinations for I to V Semesters	15-04-2019 to 25-04-2019	
19	Instant Examinations for VI Semester only	I st week of May	

EXAMINATION DETAILS AND RESULTS

Semester	Examination date	Result declaration	Appeared	Passed	Pass percentage (%)
I	08-11-2018 to 19-11-18	03-12-18	523	443	81.47
II	26-03-2019 to 03-04-19	30-04-19	616	514	87.16
III	29-10-2018 to 06-11-18	03-12-18	527	390	77.01

IV	18-03-2019 to 26-03-2019	30-04-2019	498	447	88.51
V	29-10-2018 to 06-11-18	03-12-18	523	443	81.47
VI	18-03-2019 to 26-03-2019	30-04-2019	581	449	91.26



REVALUATION:

The revaluation facility was given to the students who were not satisfied with the evaluation process in any subject/subjects. The details are given hereunder

Month/Year		SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
	Total Applied	33		85		18	
	Total Benefited	28		53		12	
	Not Benefited	5		32		6	
19-Mar	Total Appeared						
	Total Applied						7
	Total Benefited						7
	Not Benefited						0

GRIEVANCES ADDRESSED: During this year only 15 grievances are received from students and they are resolved.

Examination Cell Expenditure for the Year
Financial Year 2017-2018

SL.NO	ITEM OF EXPENDITURE	AMOUNT(Rs)
1	Salaries	2,01,000
2	Paper Setting Charges, University provisional fee	2,45,000
3	Paper Valuation, Scrutiny, Coding	3,23,000
4	BSNL Bills	9,841
5	Answer books for Mid Examinations	80,790
6	SEE main answer books	2,24,000
7	Marks memos, Provisional Certificates	1,30,540
8	White paper (A4,A3, legal size) and other stationery	2,15,000
9	Maintenance of systems, Toners, Xerox Machines	80,760
10	Practical and SEE Remuneration	3,49,794
11	Miscellaneous	12,000
	Net Expenditure	18,71,725

Rupees Eighteen Lakh seventy one thousand seven hundred and Twenty five only

Total Income : Rs19, 98,160/-

Total Expenditure : Rs18, 71,725/-

Net Balance : Rs1, 26,435/-

As per Bank interest

Balance as on 31-3-2018 ::		Rs 11,68,479/-
Balance as on 31-3-2017 ::		10,42,044/-
Net balance	::	1,26,435/-

Proposed budget of Examination Cell for the Financial year 2018-19

SL.NO	SOURCE OF INCOME	AMOUNT (Rs)
1	Fee Collection towards Examinations for I , II ,III , IV ,V and VI Semesters and Revaluation Fee	23,00,000
2	Expected Bank Interest	20,000
	Total	23,20,000

Proposed Expenditure of Examination Cell for the Financial year 2018-19

SL.NO	proposed Expenditure	AMOUNT (Rs)
1	Stationery for conduct of Examinations	70,000/-
2	Question Paper Setting	2,50,000/-
3	Semester Examination Answer Books	2,50,000/-

4	Invigilation Expenditure including regular supplementary and instant exams	2,25 ,000/-
5	Mid Examination Answer Scripts Printing Charges	70,000/-
6	Revaluation	20,000/-
7	For conducting BOS and Academic Council GB meetings	2,50,000/-
8	Remuneration for practical exams practical Exams	1,50,000/-
9	Valuation and Scrutinization of answer scripts	5,50,000/-
10	Towards salaries of exam cell staff	2,40,000/-
11	For maintainace and repairs of exam cell	60,000/-
12	Remuneration for COE	96,000/-
13	University fees for provisional certificates	60,000/-
	Total	22,91,000/-

Rs Twenty Two lakhs ninty one thousand only

LIST OF CLUSTERS OFFERED FOR THE YEAR 2018-19

S.NO	SUBJECT	PAPER	TITLE
1	HISTORY	ELECTIVE	HISTORY OF MODERN EUROPE
		CLUSTER-I	CULTURAL TOURISM IN ANDHRA PRADESH
		CLUSTER-II	POPULAR MOVEMENTS IN ANDHRA DESAM (1848 TO 1956)
		CLUSTER-III	CONTEMPORARY HISTORY OF ANDHRA PRADESH (1956-2014)
2	POLITICAL SCIENCE	ELECTIVE	PRINCIPLES OF PUBLIC ADMINISTRATION
		CLUSTER-I	INTERNATIONAL RELATIONS
		CLUSTER-II	INDIAN FOREIGN POLICY
		CLUSTER-III	CONTEMPORARY GLOBAL ISSUES
3	ECONOMICS	ELECTIVE	AGRICULTURE ECONOMICS
		CLUSTER-I	AGRIBUSINESS ENVIRONMENT IN ANDHRS PRADESH
		CLUSTER-II	AGRICULTURAL OUTPUT MARKETING
		CLUSTER-III	AGRICULTURAL INPUT MARKETING
4	SPECIAL TELUGU	ELECTIVE	ALAMKARA SHASTHRAM
		CLUSTER-I	JOURNALISM
		CLUSTER-II	AADHUNIKA TELUGU
		CLUSTER-III	TELUGU ANUVADHAM
5	COMMUNICATIVE ENGLISH	ELECTIVE	COMMUNICATION APPROACH
		CLUSTER-I	INTRODUCTION TO THE STUDY OF ENGLISH LITERATURE
		CLUSTER-II	INTRODUCTION TO THE GENRES OF ENGLISH LITERATURE
		CLUSTER-III	APPRECIATION OF LITERATURE
6	SPECIAL ENGLISH	ELECTIVE	INTRODUCTION TO THE GENRES OF ENGLISH LITERATURE
		CLUSTER-I	AMERICAN LITERATURE-I
		CLUSTER-II	AMERICAN LITERATURE -II
		CLUSTER-III	PROJECT WORK
7	FINANCIAL ECONOMICS	ELECTIVE	BANKING THEORY AND INSURANCE
		CLUSTER-I	CENTRAL BANKING
		CLUSTER-II	RURAL AND FARM CREDIT
		CLUSTER-III	PROJECT WORK

8	TOURISM	ELECTIVE	TOURISM MARKETING
		CLUSTER-I	ACCOMODATION MANAGEMENT
		CLUSTER-II	ECO TOURISM AND SUSTAINABLE DEVELOPMENT
		CLUSTER-III	PACKAGE TOURS
9	SOCIOLOGY	ELECTIVE	MODERN INDIA
		CLUSTER-I	SOCIAL DEVELOPMENT AND SOCIOL LEGISLATION IN MODERN INDIA
		CLUSTER-II	SOCIETY AND EDUCATION
		CLUSTER-III	PROJECT WORK
10	PSYCHOLOGY	ELECTIVE	COUNSELLING PSYCHOLOGY
		CLUSTER-I	ABNORMAL PSYCHOLOGY
		CLUSTER-II	DEVELOPMENTAL PSYCHOLOGY
		CLUSTER-III	PROJECT WORK
11	MATHEMATICS	ELECTIVE	LINEAR ALGEBRA
		CLUSTER-I	INTEGRAL TRANSFORMS
		CLUSTER-II	ADVANCED NUMERICAL ANALYSIS
		CLUSTER-III	PROJECT WORK
12	PHYSICS	ELECTIVE	ANALOG & DIGITAL ELECTRONICS
		CLUSTER-I	FIBER OPTIC COMMUNICATION
		CLUSTER-II	ELECTRONIC INSTRUMENTATION
		CLUSTER-III	POWER ELECTRONICS
13	ELECTRONICS	ELECTIVE	MICRO CONTROLLER & INTERFACING
		CLUSTER-I	EMBEDDED SYSTEM DESIGN
		CLUSTER-II	ELECTRONICS INSTRUMENTATION
		CLUSTER-III	POWER ELECTRONICS
14	STATISTICS	ELECTIVE	APPLIED STATISTICS
		CLUSTER-I	OPTIMIZATION TECHNIQUES
		CLUSTER-II	OPERATION RESEARCH
		CLUSTER-III	PROJECT WORK
15	COMPUTER SCIENCE	ELECTIVE	OPERATING SYSTEM
		CLUSTER-I	PHP MY SQL & WORD PRESS
		CLUSTER-II	ADVANCED JQUER, AJAX, ANGULAR JS & JSON

		CLUSTER-III	PROJECT WORK
16	MULTIMEDIA	ELECTIVE	ADVANCED CHARACTER ANIMATION-2
		CLUSTER-I	FACIAL ANIMATION AND BLEND MODES
		CLUSTER-II	MATCH MOVE AND MAYA LIVE INTEGERATION
		CLUSTER-III	PROJECT WORK
17	HOME SCIENCE	ELECTIVE-I	GENERAL PSYCHOLOGY COUNSELLING
		ELECTIVE-II	TRAINING & HRD
		ELECTIVE-III	TIE & DYE
		CLUSTER-I	RATAIL MARKETING AND MARCHANDISING
		CLUSTER-II	RESOURCE MANGEMENT
		CLUSTER-III	PROJECT WORK
18	BOTANY	ELECTIVE	PLANT TISSUE AND ITS BIO TECHNOLOGICAL APPLICATIONS
		CLUSTER-I	PLANT DIVERSITY & HUMAN WELFARE
		CLUSTER-II	ETHNOBOTANY AND MEDICAL PLANTS
		CLUSTER-III	PHARMACOGNOSY AND PHYTOCHEMISTRY
19	ZOOLOGY	ELECTIVE I	IMMUNOLOGY
		ELECTIVE I	CELLULAR METABOLISM & MOLECULAR BIOLOGY
		CLUSTER-I	PRINCIPLES OF AQUACULTURE
		CLUSTER-II	AQUACULTURE MANAGEMENT
		CLUSTER-III	POST HARVEST TECHNOLOGY
20	MICRO BIOLOGY	ELECTIVE	MICRO BIAL BIO TECHNOLOGY
		CLUSTER-I	DIAGNOSTIC MICRO BIOLOGY
		CLUSTER-II	MICROBIAL QUALITY CONTROL IN FOOD & PHARMCEUTICAL INDUSTRIES
		CLUSTER-III	BIO INFORAMTICS
21	BIO TECHNOLOGY	ELECTIVE	PLANT BIO TECHNOLOGY - ANIMAL BIO TECHNOLOGY
		CLUSTER-I	BASICS OF FERMENTATION
		CLUSTER-II	FERMENT DESIGN & DOWN STREAM PROCESSING
		CLUSTER-III	BIO PROCESS TECHNOLOGY
22	BIO CHEMISTRY	ELECTIVE	GENETIC ENGINEERING
		CLUSTER-I	CLINICAL BIO CHEMISTRY & MICRO BIOLOGY
		CLUSTER-II	PROTEIN PURIFICATION & CHARACTERIZATION
		CLUSTER-III	FUNDAMENTALS OF BIO INFORMATICS & PROTEN MODELLING

23	CHEMISTRY	ELECTIVE	ENVIRONMENTAL CHEMISTRY
		CLUSTER-I	FUEL CHEM & BATTERIES
		CLUSTER-II	INORGANIC MATERIALS OF INDUSTRIAL IMPORTANCE
		CLUSTER-III	ANALYSIS OF APPLIED INDUSTRIAL PRODUCTS